



# Weaverville Fire District

POST OFFICE BOX 447  
WEAVERVILLE CA 96093

530-623-6156  
www.wfdca.org

## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – June 2, 2020

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Commissioner Bill Fischer at 1002 hours. Commissioners present: Larry Helsley, George Owen, Todd Watkins, and Rick Wetzel. Others present: Fire Chief Todd Corbett, Station #1 sleeper Keith Roberson, Hazard Reduction Coordinator Kelli Rogers, and Administrative Officer Serena Brown.
  
- II. CONSENT AGENDA: All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes May
  - b. Approve Warrant List/Check List and Journal Entries/EFT  
**MSC Helsley/Watkins to accept the consent agenda as presented**
  
- III. Action Items
  - a. Discuss/Approve - Fred Maddox Proposal  
**Tabled**
  
  - b. Discuss/Approve – Resolution 20-3 – A Resolution of the Weaverville Fire Protection District IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT – Chief Corbett reminded the Board that this is a routine resolution passed once a year. It goes to the State with our Salary Survey and is required for payment on fire incidents.  
**MSC Wetzel/Helsley to approve the resolution**  
**Roll Call: Aye 5, No 0, Absent 0, Abstain 0**
  
  - c. Discuss/Approve – Resolution 20-4 – A Resolution of the Weaverville Fire Protection District ORDERING BOARD OF DIRECTORS ELECTION; CONSOLIDATION OF ELECTIONS; AND SPECIFICATIONS OF ELECTION ORDER – Admin Brown reported that this resolution is need, per the County, for consolidation of elections.  
**MSC Helsley/Owen to approve the resolution**  
**Roll Call: Aye 5, No 0, Absent 0, Abstain 0**
  
  - d. Discuss/Approve – Purchase of a Dump Trailer – Budget Impact: \$0, All grant funded – Chief Corbet gave a short presentation on the dump trailer desired and comparable bids. The lowest bid with greatest number of features is through NorCal Rentals and Trailers.  
**MSC Owen/Wetzel to approve the purchase of the trailer with grant funding.**

IV. DEPARTMENT AND BUSINESS REPORTS

- a. Hazardous Reduction Progress Report: Chief Corbet introduced Hazard Reduction Coordinator Kelli Rogers. She reported that we have a crew set and we will begin assessments and work soon. Chief Corbett added that this year Hazard Reduction will have "two parts." One side with Title III and the second with Joel Cox coordinating the RCD/State grant. The RCD grant will work in the Weaver Bally Loop area and enhances an already built fuel break.
- b. Chief's Report: Chief Corbett report that:
  - i. He took a 10-day vacation
  - ii. Completed inspections on a daycare, the new brewery, and a residential fire sprinkler system
  - iii. He took a strike team refresher course and attended the Region 3 meeting
  - iv. Expressed his appreciation of Commissioner Watkins cutting down the dead/dying trees at Station #2
  - v. OES has verbally agreed to supply us with a brand-new Type III Engine It is a Model 34. Firefighters from around the county can rotate on to the engine. It should be here by the end of summer.
  - vi. He did final approval of the new Grocery Outlet but hasn't heard anything new regarding the store.
- c. Fire Department Report: Chief Corbett reported that we have ran on 266 calls-for-service, we have 23 members, and we are transitioning from online training to live in-person training.
- d. Sleeper Program Report: Keith Roberson reported that station #1 is in good condition. He has been weedeating and the plumbing is done at station #2.
- e. Committee Report
  - i. Collections Committee: (Owen, S. Brown) No report
  - ii. Contract Committee: (Wetzel, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) We have ended the fiscal year and we look good. We will start the budget for next year.
  - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports – Owen asked about if Station #1's new HVAC was working, and it is. Helsley asked about the Chief's meeting and Chief Corbett reported that COVID-10 testing will happen this Friday at the Performing Arts Center. As of the 3<sup>rd</sup> of June CalFire, will be fully staffed and USFS is almost up.

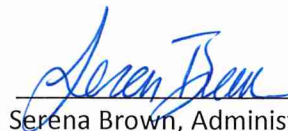
V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1036 hours.



Bill Fischer, Chairman



Serena Brown, Administrative Officer