

# Weaverville Fire District

POST OFFICE BOX 447  
WEAVERVILLE CA 96093

530-623-6156  
www.wfdca.org

## MINUTES WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – June 4, 2019

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Commissioner Rick Wetzel at 1000 hours. Commissioners present: Larry Helsley, George Owen, and Bill Fischer. Commissioners Absent: Bill Britton. Others present: Fire Chief Todd Corbett, Firefighter Richard Miller, Captain Ted Pierce, Hazard Reduction Coordinator Kayla Gaulke, and Administrative Officer Serena Brown.
- II. CONSENT AGENDA: All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes May
  - b. Approve Warrant List/Check List and Journal Entries – Coast Central Credit Union  
**MSC Helsley/Owen to approve the Consent Agenda as presented**
- .I. Action Items
  - a. Discussion/Approve – Policy 5.19 – Flextime Schedule  
Admin Officer Brown present the policy. She explained that this policy is intended for hourly employees who don't have a contract, including Hazard Reduction and Work Program employees. There was some discussion about taking breaks and the board was assured that employees will take breaks. This policy doesn't cover emergency work.  
**MSC Fischer/Helsley to approve Policy 5.19 – Flextime Schedule as written**
  - b. Discussion/Approve – Declare 2008 Ford F250 (2161) Surplus/Damaged beyond repair  
There was no discussion.  
**MSC Helsley/Owen to declare the 2008 Ford Surplus/Damaged beyond repair**
  - c. Discussion/Approve – Replacing the 2008 Ford F250  
Corbett report that our past two utility pickups were purchased from the State Contract. He has been talking to the same dealership trying to get pricing. We don't have a price to replace the pick-up yet. His plan is to give the current 2101 pick-up (2017 Chevy Silverado) to Hazard Reduction and get himself a new vehicle. He would like a brand a new Dodge 1500. There was a short discuss about possible cost.  
**MSC Fischer/Owen to purchase a new pick-up truck, not to exceed \$45,000**
  - d. Discussion/Approve – The purchase of 24 Training tables, Budget Impact not to exceed: \$10,000  
There was a discussion about the need for 24 training tables and the excessive cost. Admin Brown advised the Board that the \$10,000 estimate was an extremely rough estimate. It is expected that the table with cost much closer to \$5,000  
**MSC Owen/Helsley to purchase 24 training tables not to exceed \$10,000**
  - e. Discussion/Approve – Draft Annual Audit performed by Simmons & Associates  
**Tabled to the next meeting**
- IV. DEPARTMENT AND BUSINESS REPORTS
  - a. Hazardous Reduction Progress Report: Corbett reported that Cleveland has submitted his resignation and is moving to Montana for a new job. The new Coordinator will be Kayla Gaulke. Kayla reported that

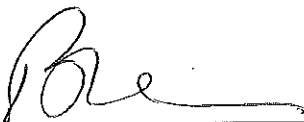
we have 30 jobs lined up, and we have 5 crew members who started fulltime work this week. We haven't been doing burns due to no crew members who drive engines.

- b. Fire Chief's Report: Chief Corbett reported that:
- He attended the Spring OES region meeting and learned the plans for the fire season and the governor's expectations.
  - He did a daycare inspection
  - TCSO announced there will be standardizing flagging and terminology for evacuations.
  - Station 2 is getting a new HVAC system
  - Shascade is going to be moving into the old Masonic Hall building and he inspected it
  - We hosted a community disaster meeting and it was streamed on Facebook Live. At the meeting he gave a talk on preparing for disasters.
  - At the Chief's meeting there was discussion about the Forest Service not assisting local governments. There needs to be a serious discussion about whether we should respond to federal incidents. There is a chance that the invoice won't be paid, and they will not honor OES rates.
- c. Fire Department Report: Chief Corbet reported that
- We have run 228 calls to-date
  - We have 23 members
  - It has been very busy the past few weeks
  - There was a leadership workshop held last month
  - The Mother's Day rose delivery went well
  - There was a great HazMat drill
  - We attended Kindergarten day at Trinity Hospital
  - We helped Mr. Sprague with his fundraiser for LLS
  - There has been a lot of work done on the meeting room
  - The new sign was hung on the building
- d. Sleeper Program Report: Miller reported that he is working on updating Station 2. He has been doing some painting and general clean up
- e. Committee Reports
- i. Collections Committee: (Owen, S. Brown) No report
  - ii. Contract Committee: (Britton, Wetzels, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) We will schedule a meeting to talk about end of the year budget and the 2019/20 Budget this month
  - iv. Policy Committee: (Britton, S. Brown) Nothing further
  - v. Director's Reports: Owen asked about 2131 and Corbett reported that it should be back in service today. The pump was rebuilt twice. We originally contracted with the recommend Darley rep to rebuild the pump, but it was returned in nonworking order. Fred ended up taking it to James, they both donated their time to get it in working order. Owen wants to do something to show appreciation to Fred and James. Helsley asked about 2161 ownership and Corbett clarified that our name is on the title. He has talked with Mel Deardorff who authored the grant for the pick-up and there was no expectation of replacing the truck at the time it was purchased

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1119 hours.



Rick Wetzels, Chairman

*Bill Fischer, Vice Chairman*



Serena Brown, Administrative Officer