

Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – April 14, 2020

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Commissioner George Owen at 1002 hours. Commissioners present: Larry Helsley and Todd Watkins. Commissioners Absent: Rick Wetzel and Bill Fischer. Other's Present: Fire Chief Todd Corbett, Station #1 Sleeper Keith Roberson, and Administrative Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes March
 - b. Approve Warrant List/Check List and Journal Entries
MSC Helsley/Watkins to approve the consent agenda as presented.
- III. **CLOSED SESSION:** (Section 54957.b)
 - a. Personnel
Tabled to next meeting
- IV. **Action Items**
 - a. Discuss/Approve – Crystal Air Invoice (unbudgeted) – Budget impact \$4,579.00 – A routine maintenance check of the HVAC units revealed that the unit for the meeting room was not operating effectively due to a broken condenser. It was it was cheaper to replace the entire unit then it was to replace the part. Chief Corbet authorized the work be done.
MSC Helsley/Watkins to pay the Crystal Air invoice
 - b. Discuss/Approve - Fred Maddox Proposal – Chief Corbett presented the Board with a draft Mechanic Service Agreement that was created by Jim Underwood. It will be used in the event we need it. Fred still has not received anything from DMV.
Tabled to the next meeting
- V. **DEPARTMENT AND BUSINESS REPORTS**
 - a. Hazardous Reduction Progress Report: Chief Corbett reported that the crews are not working due to Covid-19 restrictions.
 - b. Fire Chief's Report: Chief Corbett reported that the District Office has been closed and will remain closed until shelter-in-place restrictions are lifted. Firefighter training has been in an online format with Target Solutions. The trainings include the book part of RT-130, and covid-19 PPE precautions. The back window of 2151 broke out during a call this past month. The window was replaced by Lauderdale's. Sleeper Roberson has been painting the outside trim of the building. We have a new HVAC system which has already been talked about. Station 2 is having some plumbing issues that are being addressed. He has been working on the 2020 fire code. The Redding Rancheria Clinic plans have been put on hold. We have received additional N95 masks, gowns, and eye protection from TCLS. We have been following

Covid-19 guidelines with limiting the number of responders who make patient contact and will don PPE as needed/requested.

- c. Fire Department Report: Chief Corbett reported that we have run 138 call, are at 28 members, and the officers have a meeting tomorrow. There is a plan for officers to meet in small groups with their engine company to complete skills. There was no Chiefs' meeting due to Covid-19 restrictions.
- d. Sleeper Program Report: Sleeper Roberson reported that the station is in good shape. They have been doing some painting. Owen expressed appreciation to Keith Roberson and Jordan Hamilton for their help with Station #2's sewer problems.
- e. Committee Reports
 - i. Collections Committee: (Owen, S. Brown) No report
 - ii. Contract Committee: (Wetzel, S. Brown) No report
 - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
 - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports – No report

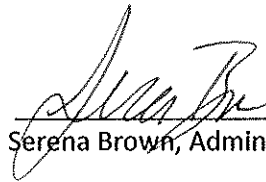
VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: None

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1026 hours.



Bill Fischer, Chairman



Serena Brown, Administrative Officer